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MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM:

liarry E. Fitzwater

Deputy Director for Administration

SUBJECT:

Meeting with the Senior Officer

Development Course

- 1. We would appreciate your meeting with the second running of the Senior Officer Development Course (SODC).
- 2. The SODC is the senior educational program for GS-15 Agency officers identified as having high potential for the Senior Intelligence Service. We believe that this would be an excellent forum for you to share your views on the steps the Agency must take to meet the challenges whead in the 1980s.
- 3. As a primary date, we invite you to meet with the class on the first Monday evening of the program, September 14th,

 If this is not convenient, we ask that you select any day the following week except Monday, for either an afternoon or evening session. We could meet in the classroom at 1001 Chamber of Commerce Building or in the DCI Conference Room at Mead-quarters.

have	4. For someone	assis call	tance	with scheduling details pleas
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0.1.5		j.:#	<u>.</u>	Charry E. Fitzwater

I agree to speak on 14 September.

/s/ B. R. Inmanter another time dong 05/8/...

I am sorry to decline.

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